

PARENT HELPERS - Instructions

Thank you for being part of the backstage team who will provide a safe and happy environment for all of our dancers!

THE DAY OF THE SHOW:

- **ARRIVAL:** Please arrive at the theatre one hour before the show to insure that your own child/children are checked in and tended to.
- **CHECK-IN:** When you check in you will receive a parent helper badge, proceed to cafeteria and will find your class table labeled with costume photo and an attendance sheet
- **FACILITY:** There will be a facility layout chart on the wall in the Cafeteria. Be sure you know where the bathrooms are in the hall, the access to the stage area, emergency exits, etc.
- **FOOD/DRINK:** Please bring a water bottle or a light snack for yourself, if so inclined, water and snacks are also on sale outside the cafeteria. All food and drink must remain in the cafeteria at all times!
- **ASSISTANCE:** Any questions, please be sure to ask. We are a team!

YOUR RESPONSIBILITIES INCLUDE:

- Staying with the class you are assigned to for the duration of the show.
- Helping all students with their needs or concerns.
- Check with KBDS staff if you need any assistance at all.
- You will be instructed when it's time to line up to head to the stage.
- A volunteer will escort the class from the cafeteria to the stage door.
- **SAFETY:** ALL parents of the students are available in case of an emergency. We have a seating chart available, so please be certain to communicate with KBDS Staff if you feel there is any need whatsoever.
- **BATHROOM:** If you take a child to the bathroom or use a restroom yourself, please be certain another Parent Helper nearby will watch your station while you are gone, or ask for assistance.
- **COSTUMES:** Make sure dancers have all their costume pieces. (Headpiece, gloves, props etc..)
- **PERFORMANCE TIME:** Parent Helpers will be released to see their dancers from inside the theatre at the time of their performance although not seated with their party. Parent Helpers will then return to the cafeteria to meet their dancers after their performance.
- **GRAND FINALE:** Parent helpers will assist in helping to line up the classes in the hallway for the Grand Finale and then head back to the cafeteria.
- **END OF SHOW:** Please stay with your group until all dancers have been picked up.

Any questions, please speak with a KBDS staff member and they will be happy to clarify any item of concern. Thank you again for making our SHOWTIME a happy, healthy performing experience for our dancers. We are so proud of them and grateful for all of you.